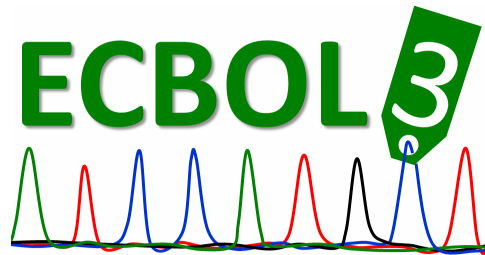




**THIRD EUROPEAN CONFERENCE FOR THE BARCODE  
OF LIFE (ECBOL3)  
BRUSSELS, BELGIUM, 17-20 SEPTEMBER 2012**



**FIRST CIRCULAR: February 20, 2012**

**The conference will be held at the Royal Flemish Academy of Belgium  
for Sciences and the Arts**

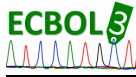
**Updated information will be available at the ECBOL3 website  
(<http://ecbol3.myspecies.info/>)**

**DEADLINES**

**Deadline of early-bird registration: July 15, 2012**

**Deadline of abstract submission: August 1, 2012**

**Deadline of registration: September 1, 2012**



## GENERAL INFORMATION

The European Consortium for the Barcode of Life (ECBOL), the Royal Belgian Institute of Natural Sciences (RBINS) and the Royal Museum for Central Africa (RMCA) invite you to join us for the 3<sup>rd</sup> ECBOL conference under the theme “Barcoding of Organisms of Policy Concern”. The conference will take place at the Royal Flemish Academy of Belgium for Sciences and the Arts which is located in the historical center of Brussels, next to the Royal Palace and within walking distance (10 min) of the central railway station. The conference will adopt the format and style of previous ECBOL conferences. The conference organization is in the hands of the Joint Experimental Molecular Unit (JEMU), the shared DNA barcoding research team of the RBINS and the RMCA, funded by the Belgian Science Policy Office (BELSPO).

The conference is financially supported by BELSPO, through JEMU, and the Fund for Scientific Research – Flanders (FWO), through the “Belgian Network for DNA Barcoding”, a collaborative network of 21 Belgian research groups and laboratories that are involved in DNA barcoding activities, and of which ECBOL and CBOL are also members.

## THE CONFERENCE SCHEDULE

The ECBOL3 conference will start with an icebreaker on Monday, 17 September 2012 at the RBINS which is within walking distance of the conference venue. Scientific presentations are planned in sessions on the following two and a half days. A conference dinner will take place on 19 September at the RMCA. In conjunction with the conference there will be a half-day meeting of the Network of European Leading Laboratories (NELL). On Monday and Thursday afternoon there is room for other side meetings and/or activities. These will be announced on the ECBOL3 website (<http://ecbol3.myspecies.info/>). Please contact the conference organizers if you plan a side meeting or other activity.

## SCIENTIFIC PROGRAM

The conference is an opportunity for scientists, who are involved in any aspect of DNA barcoding, to get together to discuss their research. The conference is open for all contributions in the field of DNA barcoding, and will comprise invited lectures, oral sessions, and a poster session with posters on display during the whole conference. The major theme of the conference is “Barcoding of Organisms of Policy Concern”. Contributions will be arranged into six sessions: Human and Animal Health, Agriculture and Forestry, Legal Aspects of DNA Barcoding, Conservation, Invasive Species and an open session. Each session (except the open session) will be opened by a keynote lecture presented by an invited speaker. Confirmed invited speakers are: Dr. Natasha De Vere (National Botanic Garden of Wales, Carmarthenshire, UK), Dr. Pedro Crous (CBS Fungal Biodiversity Center, Utrecht, The Netherlands), Dr. Richard Zehner (Institute of

Forensic Medicine, Frankfurt, Germany), Dr. Serge Morand (CNRS Montpellier, France) and Dr. Massimiliano Virgilio (Royal Museum for Central Africa, Tervuren, Belgium).

In accordance with the style and policy of previous ECBOL conferences, all presentations will be given in one lecture hall without parallel sessions. The number of oral presentations will, therefore, be limited and participants are encouraged to present their work through posters.

## REGISTRATION AND PAYMENT

**REGISTRATION IS NOW OPEN AT: <http://ecbol3.myspecies.info/>**

Conference registration desk will be open from Monday, 17 September from 1:00-6:00 pm at the congress venue, during the icebreaker and all other days of the conference. Delegates will receive a book of abstracts and congress badge.

Registration fees are kept as modest as possible. Reduced rates are available for students and for early-bird registrations (i.e. registration form and payment received before 15 July, 2012). Insofar the congress budget allows, the organizers will provide financial support to participants with limited funding. More information on this support will follow later and will be posted at the congress website. Hence, please regularly check the website and forthcoming circulars for updates.

The registration fee includes:

Access to the conference, congress bag, lunch and coffee breaks as scheduled in the conference program, access to the icebreaker and poster receptions, and a conference dinner.

Registration fees are as follows (in €):

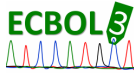
	<b>Early-bird</b> (before July 15, 2012)	<b>Regular</b> (from July 16, 2012 onwards)
Students	200	250
Regular participants	300	350
Accompanying persons*	120	150

\*this fee includes participation at the icebreaker, poster reception and conference dinner

### Registration information and policy:

Registration can be made by completing the registration form at:

<http://ecbol3.myspecies.info/>



The preferred mode of payment is through wire transfer but payment with VISA, MASTERCARD, EUROCARD and AMERICAN EXPRESS is also accepted. Payment can be made as follows:

Wire transfer to:

Royal Museum for Central Africa

Leuvensesteenweg 13, B-3080 Tervuren, Belgium

Bank: BNP-PARIBAS FORTIS

Bank's address: Warandeborg 3, B-1000 Brussel, Belgium

IBAN: BE93 2300 5434 4167

BIC/Swift-CODE : GEBABEBB

**IMPORTANT: indicate “YOUR NAME\_ECBOL”**

Using VISA, MASTERCARD, EUROCARD, AMERICAN EXPRESS:

Please fill in the payment form at <http://ecbol3.myspecies.info/> to provide us with: the card holder's name, card number, expiry date, CVV2-CVC2 code (= three-digit security code on the back of the credit card) and your signature. The form can be sent by regular mail to the conference address (also indicated on the payment form) or by fax [++32 (0)2 7695695]. Alternatively, the information can also be sent in two separate emails to: [ecbol3@africamuseum.be](mailto:ecbol3@africamuseum.be)

**IMPORTANT: indicate “YOUR NAME\_ECBOL”**

Cancellation policy

- (1) All cancellations must be sent in written form to the conference organisation.
- (2) Provided a written notice is received before July 1, 2012, a full refund will be given minus a 15% administration charge.
- (3) Provided a written notice is received before September 1, 2012, 50% refund will be given.
- (4) No refunds will be made after September 1, 2012.
- (5) All refunds will be paid after the conference.

## STUDENT AWARDS

We have funds for four student awards (1000 € each). All contributions submitted by students will be considered for these awards. Upon registration students will have to send a copy of their student's card or letter from their supervisor to [ecbol3@africamuseum.be](mailto:ecbol3@africamuseum.be).

## ABSTRACT SUBMISSION

Participants are invited to submit abstracts according to the guidelines given below. Abstracts have to be submitted as Word documents to [ecbol3@africamuseum.be](mailto:ecbol3@africamuseum.be). Deadline for abstract submission is August 1, 2012.

Submissions should indicate the preferred session and the type of the presentation. A final decision will be made by the scientific committee and participants will be notified well in advance.

### **FORMAT FOR ABSTRACT (font: Times New Roman)**

**Title:** 14pt, bold, all capital

**Author names:** first last (family) name, then surname, in case of multiple addresses give each author a number in superscript that corresponds to one or more of the addresses, 12pt, normal font, underline presenting author

**Addresses:** Department's name, Institute's name, Address, country; e-mail of the presenting author: 10pt, normal font

**Abstract text:** MAXIMUM 300 WORDS. The abstract should be typed in 10pt, normal font, single space, justified paragraph(s). Do not give references in the abstract. Abstracts should not contain any figures or tables.

Example of an abstract:

#### **BELGIAN NETWORK FOR DNA BARCODING**

Sonet, Gontran<sup>1</sup>, Jordaens, Kurt<sup>2</sup>, Breman, Floris C.<sup>2</sup>, Nagy, Zoltan T.<sup>1</sup>, De Meyer, Marc<sup>2</sup> and Backeljau, Thierry<sup>1</sup>

<sup>1</sup>Royal Belgian Institute of Natural Sciences, Vautierstraat 10, B1000 Brussels, Belgium;  
[Gontran.Sonet@naturalsciences.be](mailto:Gontran.Sonet@naturalsciences.be)

<sup>2</sup>Royal Museum for Central Africa, Leuvensesteenweg 11, B3080 Tervuren, Belgium

In 2007 the Belgian Science Policy Office launched the “Joint Experimental Molecular Unit (JEMU)” initiative as a molecular systematics task force jointly run by the Royal Belgian Institute of Natural Sciences and the Royal Museum for Central Africa. The aim of JEMU is to scientifically promote the collections of both museums by providing a DNA barcoding team that, amongst others, produces barcodes for a large number of animal taxa. As such, the JEMU team not only collaborates with taxonomists of both institutes but also with external research partners. In order to coordinate, stimulate and extend these fragmented efforts on DNA barcoding, the Belgian Network for DNA Barcoding was launched in 2011 with JEMU as an executive task team. The network activities and interactions will include a discussion forum to stimulate joint research and to exchange experience and knowledge (including the development of a dynamic and interactive website and the invitation of experts), organisation of workshops and training sessions, and organisation of an annual DNA barcoding symposium. The network will further centralize and integrate DNA barcoding activities in Belgium in international initiatives such as the Consortium for the Barcode of Life (CBOL), the European Consortium for the Barcode of Life (ECBOL) and the International Barcode of Life project (iBOL).

## FORMAT FOR POSTERS

Posters will be displayed throughout the conference. Materials to attach your poster to the panels will be provided. Posters can be displayed from Monday September 17 1:00 pm onwards. The format of posters must be portrait with a maximal size: 130 cm (51.2 inch) x 90 cm (35.4 inch).

## ACCOMMODATION

The organizers will not make any reservations or bookings for accommodation on behalf of the participants. Participants are requested to make their own arrangements. However, we will try to arrange for favorable deals with a number of selected hotels to offer rooms at reduced rates. A list will be provided at a later stage. Please consult the website for updates.

## TRAVELLING

Venue and dates of the meeting: The Third Conference of the European Consortium for the Barcoding of Life will take place between 17 and 20 September 2012 at the Royal Flemish Academy of Belgium for Sciences and the Arts, Brussels, Belgium (<http://www.kvab.be/default.aspx?lang=en>).

Brussels is easy to reach by several means of transport (plane, train, road). Additional information on how to get there can be found at the following sites:

By plane:

Brussels airport: <http://www.brusselsairport.be/en/>

Charleroi airport: <http://www.charleroi-airport.com/>

Note: Brussels International Airport is the main international airport in Belgium, with a frequent bus and train connection to the city centre of Brussels. From Charleroi (Brussels South) airport you can easily reach Brussels Central Railway station with a bus shuttle: <http://www.charleroi-airport.com/en/passengers/acces-and-parking/brussels-city-shuttle/index.html>

By train:

<http://www.b-rail.be>

By bus:

International bus connections to Brussels (Europe only):

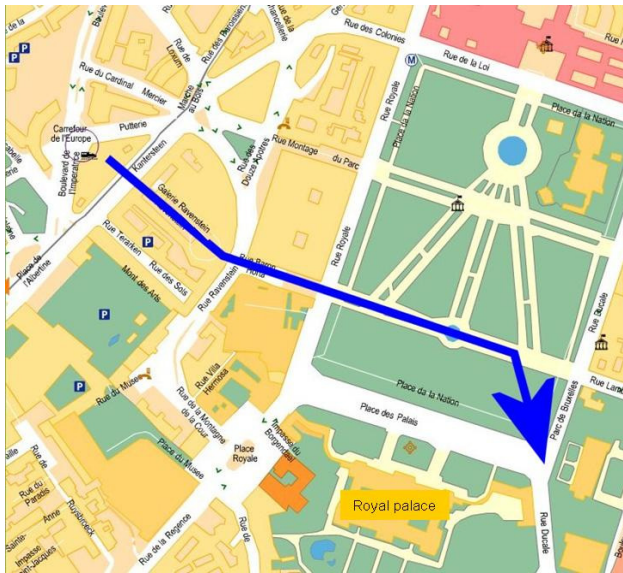
<http://www.eurolines.com/>

By car:

A route planner for if you come by car:

<http://www.viamichelin.com>

The conference venue is situated in the heart of Brussels, next to the Royal Palace. It is close to the Brussels Central Railway station (the blue line indicated the shortest route from the railway station to the conference venue). International train connections from France, Germany, Switzerland, The Netherlands and the UK either stop at Brussels Central Railway station or Brussels Midi Railway station. There are also regular train and bus (from Brussels Airport: bus no. 21 after 8:00pm and during the weekend; otherwise take express line bus no. 12 that stops at Luxembourg-square which is a ten minute walk from the congress venue) shuttles to Brussels International Airport. The conference venue is around 100 m from the metro station "Troon/Trône". A more detailed map will be available on the website soon. For more details: check the websites listed above.



## IMPORTANT DATES

Early Bird registration: Registration and payment received before July 15, 2012

Registration: Before September 1, 2012

Abstract submission: Before August 1, 2012

Registration and poster set-up: September 17, 1:00-6:00 pm at the congress venue

Icebreaker: September 17 at the RBINS

Scientific program: September 18-20

## ORGANISING COMMITTEE

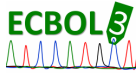
### Conference Secretariat

ECBOL3 Conference Secretariat

C/O Entomology Section

Royal Museum for Central Africa (RMCA)

Leuvensesteenweg 13



B-3080 Tervuren  
Belgium  
Email: [ecbol3@africamuseum.be](mailto:ecbol3@africamuseum.be)

### **Conference co-ordinators**

Thierry Backeljau  
Royal Belgian Institute of Natural Sciences (RBINS)  
Vautierstraat 29  
B-1000 Brussels  
Belgium  
Email: [thierry.backeljau@naturalsciences.be](mailto:thierry.backeljau@naturalsciences.be)

Marc De Meyer  
Royal Museum for Central Africa (RMCA)  
Leuvensesteenweg 13  
B-3080 Tervuren  
Belgium  
Email: [marc.de.meyer@africamuseum.be](mailto:marc.de.meyer@africamuseum.be)

### **Conference Task Force Team**

Myriam Vandebosch (conference secretary)  
Kurt Jordaens (Postdoctoral researcher, JEMU)  
Zoltán T. Nagy (Postdoctoral researcher, JEMU)  
Floris Breman (Research assistant, JEMU)  
Gontran Sonet (Research assistant, JEMU)

## **WHAT ELSE YOU HAVE TO KNOW AND/OR TO REMEMBER....**

### [Travel documents and information:](#)

Please check that you have a valid PASSPORT and that you obtain a VISA if necessary. Check with a Belgian embassy, consulate or representation in your country. You can also find all information about visa requirements for Belgium at: <http://www.diplomatie.be/en/travel/visa/default.asp>; According to Belgian law you must always have your passport or identity card with you; other documents are NOT VALID to legitimate yourself.

Please note that the conference organization will neither provide a transportation, nor will we pick-up people at airports or railway stations. We count on your scouting talents!

### [Bank services:](#)

You can withdraw euro's (€) from ATMs (Automated Teller Machines) using credit cards and bank cards. Banks are usually open on week-days from 9:00 to 16:00. Although paying by credit cards is very common in Belgium, it is usually not accepted for small amounts (e.g. for a beer in a pub or a ticket on a bus). Hence, it is recommended to have some cash in your pocket (small bills and/or coins). Money exchange facilities are available at the airports and in all larger railway stations. Please note that in Belgium only euro's are accepted for cash payments.

#### [Useful links:](#)

#### **Conference venue**

The conference will be held at the Royal Flemish Academy of Belgium for Sciences and the Arts. For more information on this organisation:

<http://www.kvab.be/default.aspx?lang=en>

#### **Hosting institutes**

The Royal Belgian Institute of Natural Sciences (RBINS) will be the location for the “icebreaker”. For more information on the museum, visit <http://www.naturalsciences.be/>

The Royal Museum for Central Africa (RMCA) will be the location for the conference diner. For more information on the museum visit <http://www.africamuseum.be/>

The Joint Experimental Molecular Unit is the shared DNA barcoding research team of RBINS and RMCA, funded by the Belgian Science Policy Office (BELSPO). For more information on their activities see <http://jemu.myspecies.info/>

#### **Sponsors**

BELSPO: The Belgian Science Policy Office co-ordinates the research activities in Belgium at the federal level, including the activities of the federal research institutions RBINS and RMCA. It financially supports the ECBOL conference through the JEMU initiative. For more information: [http://www.belspo.be/belspo/index\\_en.stm](http://www.belspo.be/belspo/index_en.stm)

FWO Vlaanderen: The Research Foundation - Flanders (FWO) is an independent agency, founded in 1928, that supports fundamental research in all disciplines in Flanders. It financially supports the ECBOL3 conference through the Belgian Network for DNA Barcoding. For more information on FWO Vlaanderen see: <http://www.fwo.be/default.aspx>. For more information on the Belgian Network for DNA barcoding: <http://jemu.myspecies.info/>

#### **Tourist information**

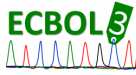
Tourist information on Brussels:

<http://www.brussels.be/>

<http://visitbrussels.be/bitc/front/home/display/lg/en/section/visiteur.do>

<http://www.trabel.com/brussels.htm>

<http://www.belgiumthelaceto.be/brussels.php>



[Useful phone numbers and contacts:](#)

Police (emergency): 101  
Ambulance (emergency): 100  
Fire Department (emergency): 100  
General Emergency: 112

[Climate:](#)

Belgium has an Atlantic climate, with temperatures in the range of 15-20°C in September. Also, rain and showers may cool down overheated discussions on DNA barcoding...

[Dress standards:](#)

Casual clothing will be perfect for all conference activities.

[Smoking:](#)

According to Belgian law, it is forbidden to smoke in public places. Hence ALL conference facilities are non-smoking areas. Also note that smoking is not allowed in restaurants and pubs although some of these have a special 'smoking room'.

[Insurance and disclaimer:](#)

Registration fees do not include insurance of any kind. All delegates must make their own individual arrangements with respect to travel, medical and other insurances.

**SEE YOU IN BRUSSELS !**

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CONFERENCE ORGANIZERS WILL NOT TAKE ANY RESPONSIBILITY FOR ANY PARTICIPANT FAILING TO INSURE. SIMILARLY, THE CONFERENCE ORGANISATION WILL NOT ACCEPT LIABILITY FOR DAMAGES OF ANY NATURE SUSTAINED BY PARTICIPANTS OR THEIR ACCOMPANYING PERSONS OR LOSS OR DAMAGE TO THEIR PERSONAL PROPERTY AS A RESULT OF THE THIRD CONFERENCE OF THE EUROPEAN CONSORTIUM FOR THE BARCODE OF LIFE OR RELATED EVENTS.

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